

# WE'RE HIRING



## ACCOUNTING SUPERVISOR

**Brinker Simpson continues to prosper and grow! We are currently seeking to add an Accounting Supervisor to our exceptional team.** Building the best team in the marketplace and rendering world-class service to our clients are cornerstones of our success. We know our clients have many choices in service providers, and we work hard every day to justify their choice of Brinker Simpson.

At Brinker Simpson, we will help you utilize your accounting knowledge and continue to improve your professional skills. We offer training in technical skills, soft skills, advisory skills, numerous client industries, and ongoing mentoring and coaching. Your performance will be evaluated based on the quality of your work, the application of your accounting knowledge, and the ability to provide excellent client service. We offer a flexible and supportive culture to ensure that you can make a difference and enjoy a strong work/life balance.

### RESPONSIBILITIES

The Accounting Supervisor is a leader and strategic thinker who motivates employees and leads by example. The appropriate candidate will assist the Accounting Manager with supervision and oversight of financial data prepared by bookkeepers and staff accountants. They will be responsible for confidential and time-sensitive material and must adhere to strict confidentiality of sensitive client and employee information. The appropriate candidate is expected to adhere to firm policies, exhibit a positive working relationship, and demonstrate a *Firm First* focus.

- Month-end close – including review and preparation of monthly account reconciliations and adjusting journal entries.
- Preparation and oversight of monthly, quarterly, and annual financial reports and dashboards for the firm's clients.
- Ability to assist clients with the development and implementation of accounting systems and recordkeeping.
- Identify potential accounting and tax issues.
- Recommend improvements in internal controls and client operations.
- Collaborate with clients and other staff to develop, maintain, and analyze budgets as required.
- Provide bookkeeping services as needed.
- Special projects.

### REQUIREMENTS

- BS Degree in Accounting or Finance
- Minimum of 4 plus years as a senior accountant, small business controller, or related accounting experience.
- Proficient in QuickBooks, online and desktop.
- Proficient with Excel, Outlook, and Word
- Experience with other accounting systems such as Great Plains or NetSuite desired.
- Strong planning, project management, and organizational skills with attention to detail.
- Ability to adjust to new, different, or changing requirements, while conveying a sense of urgency.

### WE OFFER A GREAT BENEFITS PACKAGE INCLUDING

- Competitive salary
- Excellent medical, dental, and vision coverage
- Short-term and long-term disability insurance
- Life Insurance
- Paid holidays, vacation, and sick time
- 401(k) plan
- Opportunity for growth and development
- A fun and engaging team

EMAIL YOUR  
RESUME TO

[lcontino@brinkersimpson.com](mailto:lcontino@brinkersimpson.com)

RESUME

PHOTO

Please include your  
work experience and  
salary requirements.



[brinkersimpson.com](http://brinkersimpson.com)